

Seat No.	
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B.B.A. (Part - I) (Semester - I) Examination, Nov. - 2013
Human Resource Management (Paper - I)
Sub. Code : 22927

Day and Date : Friday, 15 - 11 - 2013

Total Marks : 50

Time : 3.00 p.m. to 5.00 p.m.

- Instructions :** 1) All questions are compulsory.
2) Figures to the right indicate full marks.

Q1) What is Human Resource Management? Explain the role and Qualification & Qualities of HR Managers. **[15]**

OR

Explain the training methods of workers.

Q2) Write short Answer (Any two) : **[2 × 10 = 20]**

- a) Explain the external sources of recruitment.
- b) Explain the steps involved in selection procedure.
- c) Explain the Human Resource planning process.
- d) What is meant by training? Explain the advantages of training.

Q3) Write short note (Any three) : **[3 × 5 = 15]**

- a) Importance of Human Resource Management.
- b) Job Analysis and Job description.
- c) Factors affecting recruitment.
- d) Concept of Management development.
- e) Objectives of training.

